

Corcos Srl

Via dei Ceramisti, 26
50055 Lastra a Signa (FI)
Tel: +39 055 8721551 - Fax: +39 055 8721329
VAT N. 04688310483



Declaration on the processing of personal data pursuant to art. 13-14 EU Reg. 2016/679

Interested Recipients: customers

Corcos Srl as Data Controller of your personal data, pursuant to and for the purposes of EU Reg. 2016/679 hereafter 'GDPR', informs you that the aforementioned legislation foresees the protection of your personal data and of the process used to store it, and that such process will be based on principles of correctness, lawfulness, transparency and protection of your privacy and your rights.

Your personal data will be processed in accordance with the aforementioned law and the confidentiality obligations set therein.

Your data will be held for the following purposes which relate to legal or contractual procedures:

- Tax and accounting processes required by law;
- after sale service;
- litigation management;
- customer services;
- quality control services;
- order management system;
- monitoring the level of customer satisfaction ;
- customer billing history.

We must process such data in order to fulfill these obligations. This allows us to manage the relationship with our customers in an adequate manner and we need to store such data in order to follow the points indicated above. The Data Controller also informs you that if you do not provide mandatory information or it is incorrect, this may cause the Data Controller to be unable to guarantee the adequacy of the process itself.

Your personal data may also be used for the following purposes with your consent:

- We may carry out market research, statistics and marketing initiatives, which may include sending you advertising material

Providing the personal data requested is optional regarding the aforementioned points. If you decide not to supply them, it will not compromise the relationship or the adequacy of the policy itself.

How we process your data:

- processing by means of electronic devices;
- manual processing with paper archives.

The processing of personal data is carried out according to the regulations set by art. 6, 32 of the GDPR and adopts the established safety measures. Note: your data will only be shared with competent and duly appointed persons who will carry out the necessary services to manage the customer/ supplier relationship. We will guarantee the protection of your rights. Your personal data will only be handled by persons appointed by the Data Controller, in the following categories:

- representatives;
- administrative staff.

Your data may also be shared with third parties who will also be responsible for handling personal data, see below:

- packing staff, Couriers, Post Office staff, Logistic companies;
- subcontractors;
- consultants and free lance staff, who collaborate with us;
- subsidiaries and associates;
- banks and credit institutions.

Disclosure: Your personal data will not be disclosed in any way.

However your personal data may be shared with the above mentioned categories in the following countries:

- EU countries.

Duration of the processing activity. We point out that, in compliance with the law, purpose limitation and data minimisation, in accordance with art. 5 of the GDPR, your data will be held for the following period:

- established for a period of time not exceeding the completion of the services provided;
- established for a period of time not exceeding the fulfillment of the purpose for which it was collected and stored, in compliance with the time limit set by the law.

Data Controller: The Data Controller, in accordance with the law, is Corcos Srl (Via dei Ceramisti, 26 , 50055 Lastra a Signa (FI); e-mail: amministrazione@pec.corcos.com; telephone: +39 055 8721551; VAT n.: 04688310483) in the figure of Sara Corcos.

You have the right to ask the Data Controller, to erase, restrict, update, rectify, acquire, and to revoke the authorisation to process your personal data. In addition you can exercise all the rights provided by art. 15, 16, 17, 18, 19, 20, 21, 22 of the GDPR.

EU Reg. 2016/679: Articles 15, 16, 17, 18, 19, 20, 21, 22 – Your rights

1. You have the right to find out if any of your personal data is being stored, even if it has not yet been registered and if so, to have access to it.
2. You have the right to access the following information:

- a. where your personal data came from;
- b. the purpose for which it has been collected;
- c. the method used if the data was collected with electronic devices;
- d. the contact details of the Data Controller, the persons responsible and the representative appointed according to article 5, comma 2;
- e. third parties to whom your personal data has been or could be disclosed to in whichever faculty.

3. You have the right to obtain or provide the following information:

- a. update, rectify or if necessary, integrate the personal data supplied;
- b. the erasure, the transformation in an anonymous way or the blocking of data processed in violation of the law, including data which does not serve the purpose for which it was collected or held;
- c. the guarantee that points a) and b) have been made known to third parties with whom the data has be shared or disclosed to, except in such case that it is impossible to fulfill such request;
- d. data portability.

4. You have the right to object, wholly or in part:

- a. for legitimate reasons regarding the collection of your personal data, as well as reasons linked to the purpose for which it is processed.
- b. to the processing of your personal data with the aim to mailing publicity or commercial material or carry out direct sales or market research.

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Data Protection Consent Form

Date : Place :

..... Name, Surname :

.....

The undersigned, given the information supplied by the Data Controller in accordance with article 7 of the EU Reg. 2016/679, (declaration document n. 10627.51.347085.992534):

Consents to the processing of his/her personal data for non essential purposes regarding the continuation of the relationship established, (choose the items below)

Do you give your consent to the processing of your personal data for the purposes mentioned below?

YES NO to carry out market research, statistics and promotional activities, including mailing promotional material

Do you give your consent to the disclosure of your own personal data?

YES NO to consultants and free-lancers, who may collaborate with us

Customer:
